



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on  
Tuesday 12<sup>th</sup> May 2026 at 7.30 pm at  
The Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 10<sup>th</sup> February 2026.](#)
4. Accounts
  - i. To approve the following payments over £800 (*See Councillor attachment*):
    - Payment of **£1,125.60** inc. VAT to Rialtas for the financial year end 2026 support.
  - ii. To receive payments made for April. (*See attachment*)
  - iii. To receive budget, income & expenditure reports for April. (*See attachment*)
  - iv. To receive Income receipts for April. (*See attachment*)
5. To receive an update from the Deputy Clerk on the implementation of the new accounting software.
6. To discuss the process by which councillors will undertake the review of earmarked reserves and to agree a timetable for its completion.
7. To discuss the approach councillors will take to review the Council's fees and charges for the 2026/27 financial year.
8. To consider and agree the development of a Town Council Priorities document. (*See councillor attachment*)
9. To discuss ongoing concerns raised by the Bowling Club at Irnham Recreation Ground and to consider applying for Section 106 funding for additional equipment to help address anti-social behaviour.

10. To consider the purchase of promotional space in The Word Gets Around magazine. (*See councillor attachment*)
11. To consider hosting a nature event at Ellicombe Open Space in partnership with the National Trust in September 2026.
12. To receive and note a progress update on the recruitment process for existing vacant posts.

A handwritten signature in black ink, appearing to be 'Ben Parker', written over a horizontal line.

Ben Parker  
Town Clerk  
7<sup>th</sup> May 2026